

# **Student's Guide to Lessons at Union Vale Middle School**

Make sure that you have a copy of the lesson schedule and cross off the dates so you come to the correct lesson!

## **The Day Before Your Lesson**

1. On the way into class, tell your teacher that you have a lesson the next day and that you will “miss class tomorrow.”
  - Make sure you plan ahead for holidays and weekends!
2. Let your teacher know that you will hand in any assignments that are due when you get off the bus in the morning on the day of your lesson.
3. Also, inform your teacher that a friend (say their name) will be taking notes for you, writing down assignments, and collecting any materials you need.

## **Your Classroom Teacher May Tell You**

1. You are failing the course and cannot attend your music lesson.
  - Tell your lesson teacher as soon as you get off the bus in the morning and re-schedule your lesson.
2. You must take a quiz or test the day of your lesson
  - The classroom teacher and the student are encouraged to make arrangements for the student to take the test and attend the music lesson once the test is complete.
  - Tell your lesson teacher, when you get off the bus in the morning, that you have to take a test and discuss your arrangements.

## **On The Day of Your Lesson**

1. Hand in any assignments to your classroom teacher as soon as you get off the bus in the morning.
2. **At the designated period, proceed directly to your lesson. Attendance will be taken by your lesson teacher.**

## **Missing Lessons**

1. While certain events will excuse you from a lesson, it is your responsibility to inform your lesson teacher. These lessons need to be re-scheduled. An excused absence would include the following:
  - exam, failing the class or lab that requires extensive equipment
  - sickness or family emergency
2. Unexcused absences will result in a zero for that lesson! You may make up these lessons at the discretion of the teacher. Instances of unexcused absences include:
  - thought it was a different day or time
  - did not feel like coming
  - forgot instrument so decided not to come